

## CURRICULUM VITAE

### **Personal Information ( Renata Oleinikova )**

**Address:** 86 Southfield Park, Oxford, OX4 2BA

**Phone:** Mobile - 07527917841

**E-Mail:** [dashka89@inbox.lv](mailto:dashka89@inbox.lv)

**Marital Status:** Single

**Nationality:** Latvian

**Born:** 27/09/1989 – 22 years old



### **SCHOLARSHIP**

2008 – 2009

Baltic International Academy – International Management  
Latvia, Riga

2001 – 2006

Drawing school, Latvia, Rezekne

1996 – 2008

Secondary school №6, Latvia, Rezekne

### **PROFESSIONAL EXPERIENCE**

1 - Bath Place Hotel (from 19.04.2011 till present)

Function: general assistant

2 – D.F.Williams Cleaning Services LTD (from 13.12.2010 till 10.07.2011)

Function: cleaner

3 – Borum (Turkish restaurant) (from 21.09.2010 till 12.12.2010)

Function: waitress

4 – Victoria House Hotel (from 1.08.2010 till 19.09.2010)

Function: housekeeper

5 - Po Na Na Oxford ~ Eclectic Bars & Clubs (from 13.05.2010 to 30.07.2010)

Function: receptionist

6 – OXFORD SERVICES (from 2010, march to 2010, April)

Function: cleaner

7 — Oriflame (Latvia) (from 20.03.2009 to 12.03.2010)

Function: Sales Consultant

8 - SIA “Garkalns” (from 4.12.2009 to 15.02.2010)

Function: hall operator (casino)

9 – SIA “Rumbe” (from 1.07.2009 to 1.12.2009)

Function: sales assistant (kids clothes shop)

## **SEMINARIES AND COURSES OF IMPROVEMENT**

2011 – 2013

The "Professional Photo, Film,TV & Personal Stylist's" Course

2011

Part-time English Language Course at FCE Level

2008

Programme “International management”– practice “Recruitment” in Higer school of psychology

2007 – 2008

Courses of photo models and mannequins’

2007 - 2008

Courses of decorative cosmetics at school of aesthetic training

## **PERSONAL QUALITIES**

Gentle, practical, reliable, objective, executive, determined, adventurous, easy to train, energetic, outgoing, the same work productively in a team and alone, can work under pressure, disciplined, creative, considerate, honest, optimistic.

## **OUTSIDE INTERESTS**

Dancing, Creating a greeting cards, Drawing

## **LANGUAGES**

English – Intermediate

Russian – Fluent

Latvian - Intermediate

## **REFERENCES**

1 - Bath Place Hotel - Josef Kanedy (manager) – 01865791812;

2 – D.F.Williams Cleaning Services LTD – Dogan (manager) – (Phone: 07973378672)

3 – Bodrum – Oja (Phone: 07884364740)

4 – Victoria House Hotel – Antony (Phone: 01865727400)

5 - Po Na Na Oxford ~ Eclectic Bars & Clubs - Francesca Keogh (Phone: 07793778148)

6 – OXFORD SERVICES – Alex Arns (Phone: 07500210030)

7 – “Garkalns” LTD – Olita Arina (Phone: +37126460112)